

TERRA BELLA COMMUNITY DEVELOPMENT DISTRICT

May 7, 2019 Minutes of the Regular Meeting and Audit Committee Meeting

Minutes of the Board of Supervisors Regular Meeting and Audit Committee Meeting

The Regular Meeting and Audit Committee Meeting of the Board of Supervisors for Terra Bella Community Development District was held on **Tuesday, May 7, 2019 at 6:30 p.m.** located at the Terra Bella Area Pool located at 2266 Via Bella Blvd. Land O' Lakes, FL 34639.

1. CALL TO ORDER

Nicole Hicks called the Regular Meeting and Audit Committee Meeting of the Board of Supervisors of the Terra Bella Community Development District to order on **Tuesday, May 7, 2019 at 6:32 p.m.**

Board Members Present:

Mark Hardee	Chair	
Frank Tiberio	Vice Chair	
David Franklin	Supervisor	
Michelle Cummings	Supervisor	<i>arrived at approximately 6:45 p.m.</i>

Staff Members Present:

Nicole Hicks	Meritus
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There was one resident in attendance.

2. AUDIENCE QUESTION AND COMMENT ON AGENDA ITEMS

There was a resident question about what the \$3,000 electric bill goes towards in the O&Ms. Supervisor Hardee stated that is for the lights. The Board said that a large portion is for a lease on the lights. Ms. Hicks noted that the benefit is that if there is any issue, the electric company will come out and fix it.

3. RECESS TO AUDIT COMMITTEE MEETING

4. AUDIT COMMITTEE MEETING

A. Open the Audit Committee Meeting

B. Acceptance of Financial Review for Fiscal Year Ending September 30, 2018

C. Close the Audit Committee Meeting

Ms. Hicks stated that this item would be moved to the next meeting as not all members were able to make it to the May meeting.

47 **5. BUSINESS ITEMS**

48 **A. Discussion and Consideration of Audit Committee Recommendation and Vote**

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50 Because there will be another scheduling conflict for members with the June meeting date, Ms.
51 Hicks recommended adding another Board member to the Audit Committee to ensure that there will
52 be a quorum for the June meeting. She noted that it is important to go ahead and move forward with
53 the Audit Committee process to get the information over to the state in a timely manner.

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55 MOTION TO: Appoint Supervisor Hardee to the Audit Committee.
56 MADE BY: Supervisor Tiberio
57 SECONDED BY: Supervisor Franklin
58 DISCUSSION: None Further
59 RESULT: Called to Vote: Motion PASSED
60 3/0 - Motion Passed Unanimously

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62 The Board and Ms. Hicks continued to discuss the Audit Committee. After discussion, Ms. Hicks
63 recommended an additional Board member to increase the likelihood of having a quorum of the
64 Committee present at the June meeting.

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66 MOTION TO: Appoint Supervisor Tiberio to the Audit Committee.
67 MADE BY: Supervisor Hardee
68 SECONDED BY: Supervisor Franklin
69 DISCUSSION: None Further
70 RESULT: Called to Vote: Motion PASSED
71 3/0 - Motion Passed Unanimously

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73 *Supervisor Cummings arrived at the meeting.*

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75 **B. Discussion on Speed Sign Location**

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77 The Board discussed what would be the best location for the speed sign.

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79 MOTION TO: Move the speed sign to Bartolo Dr. and face it to the
80 north.
81 MADE BY: Supervisor Hardee
82 SECONDED BY: Supervisor Tiberio
83 DISCUSSION: None Further
84 RESULT: Called to Vote: Motion PASSED
85 4/0 - Motion Passed Unanimously

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C. Discussion on Updated Landscaping Contract

The Board reviewed and discussed the updated landscaping contract.

MOTION TO:	Authorize the Chair to work with management to finalize the updated landscaping contract.
MADE BY:	Supervisor Cummings
SECONDED BY:	Supervisor Franklin
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

D. Discussion on FY 2020 Proposed Budget

The Board discussed the proposed budget for fiscal year 2020. The budget workshop will be held on May 23, 2019 at the Publix at Collier Commons.

E. Annual Qualified Electors Disclosure

Ms. Hicks stated that there were 451 qualified electors in Terra Bella CDD as of April 15, 2019.

6. CONSENT AGENDA

A. Consideration of the Board of Supervisors Meeting Minutes April 2, 2019

The Board reviewed the minutes.

MOTION TO:	Approve the April 2, 2019 meeting minutes.
MADE BY:	Supervisor Tiberio
SECONDED BY:	Supervisor Franklin
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

B. Consideration of Operations and Maintenance Expenditures March 2019

The Board went over the March 2019 O&Ms. Supervisor Hardee asked about the invoice from Dean's Electric.

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MOTION TO:	Approve the March 2019 O&Ms.
MADE BY:	Supervisor Hardee
SECONDED BY:	Supervisor Tiberio
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

- C. Review of Financial Statements Month Ending March 31, 2019**
- D. Review of District Trust Accounts**

The Board reviewed and accepted the financials.

- 7. STAFF REPORTS**
 - A. District Counsel**
 - B. District Engineer**
 - C. District Manager**
 - i. Action Item List**

Ms. Hicks went over the management reports. She mentioned that the District received a violation from SWFWMD from where homeowners have built structures on land that is protected. The land now has to be restored. Counsel has drafted a letter and will send the letters out to the homeowners. The Engineer will come out to assess how it needs to be restored.

Supervisor Hardee provided an update on the survey.

8. SUPERVISOR REQUESTS

Supervisor Tiberio discussed needing to get the street sign and the stop sign fixed.

9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

There were no audience questions or comments.

165 **10. ADJOURNMENT**
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167	MOTION TO:	Adjourn at 7:22 p.m.
168	MADE BY:	Supervisor Tiberio
169	SECONDED BY:	Supervisor Franklin
170	DISCUSSION:	None Further
171	RESULT:	Called to Vote: Motion PASSED
172		4/0 - Motion Passed Unanimously

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174 **These minutes were done in summary format.*

175 **This meeting is available on audio recording upon request.*

176 **Each person who decides to appeal any decision made by the Board with respect to any matter*
177 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
178 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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180 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
181 meeting held on 06-04-19.

182 *Mark Harpoe*
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184 Signature

185 MARK HARPOE
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187 Printed Name

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189 Title:
190 Chairman
191 Vice Chairman

Wich Hicks
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193 Signature

Nicole Hicks
194
195 Printed Name

196 Title:
197 Secretary
198 Assistant Secretary

199 Recorded by Records Administrator
200 *Brittany Duff*
201 Signature
06-12-19
Date

