

**TERRA BELLA
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
AUDIT COMMITTEE, PUBLIC HEARING & REGULAR MEETING
AUGUST 7, 2018**

**TERRA BELLA
COMMUNITY DEVELOPMENT DISTRICT
AGENDA**

August 7, 2018 at 6:30 pm

The Terra Bella Area Pool

Located at 2266 Via Bella Blvd. Land O' Lakes, FL 34639

District Board of Supervisors	Chairman Vice Chairman Supervisor Supervisor Supervisor	Mark Hardee Frank Tiberio Kevin Riggs Devanie Collazo Vacant
District Manager	Meritus	Nicole Chamberlain
District Attorney	Straley Robin Vericker	Vivek Babbar
District Engineer	Johnson Engineering, Inc.	Phil Chang

All cellular phones and pagers must be turned off while in the meeting room

The meeting will begin at **6:30 p.m.** Following the **Call to Order**, is the **Board Administration** section. Following this the public has the opportunity to comment on posted agenda items during the fourth section called **Audience Questions and Comments on Agenda Items**. Each individual is limited to **three (3) minutes** for such comment. The Board is not required to take action at this time but will consider the comments presented as the agenda progresses. Following public comment, the meeting will proceed with the fifth section called **Vendor and Staff Reports**. This section will allow Vendors and District Engineer, Attorney and Management to update Board on work and to present proposals. The sixth section is called **Business Items**. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis. The seventh section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. In the event of a Public Hearing, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion, and vote.

The eighth section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District's needs. The final section is called **Audience Questions, Comments and Discussion Forum**. This portion of the agenda is where individuals may comment on matters that concern the District. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Board of Supervisors
Terra Bella Community Development District

Dear Board Members:

The Audit Committee, Public Hearing & Regular Meeting of the Board of Supervisors of the Terra Bella Community Development District will be held on **Tuesday, August 7, 2018 at 6:30 pm** at the **Terra Bella Area Pool Located at 2266 Via Bella Blvd. Land O' Lakes, FL 34639**. Included below is the agenda:

- 1. CALL TO ORDER**
- 2. AUDIENCE QUESTION AND COMMENT ON AGENDA ITEMS**
- 3. VENDOR REPORTS**
 - A. Discussion with MBS Bonds.....Tab 01
- 4. RECESS TO AUDIT COMMITTEE MEETING**
- AUDIT COMMITTEE MEETING.....Tab 02**
 - 1. CALL TO ORDER/ROLL CALL**
 - 2. APPOINT CHAIRMAN**
 - 3. SELECTION OF CRITERIA FOR EVALUATION OF PROPOSALS**
 - 4. DETERMINE DATE, TIME AND LOCATION RFP REQUIRED**
 - a. Consider Notice of Request for Proposals for Audit Services
 - 5. CONSIDER SENDING RFP TO INTERESTED FIRMS**
 - 6. DETERMINE DATE OF NEXT COMMITTEE MEETING**
- 5. RETURN AND PROCEED TO PUBLIC HEARING AND REGULAR MEETING**
- 6. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2019 BUDGET**
 - A. Open Public Hearing on Proposed Fiscal Year 2019 Budget
 - B. Staff Presentations
 - C. Public Comment
 - D. Close Public Hearing on Proposed Fiscal Year 2019 Budget
 - E. Consideration of Resolution 2018-04; Adopting Fiscal Year 2019 Budget.....Tab 03
- 7. BUSINESS ITEMS**
 - A. Consideration of Audit Committee Recommendations and Evaluations
 - B. Consideration of Resolution 2018-05; Assessment Resolution Tab 04
 - C. Consideration of Resolution 2018-06; Setting Fiscal Year 2019 Meeting Schedule..... Tab 05
 - D. Discussion on Asphalt Repair Proposal..... Tab 06
 - E. Discussion on Aeration Proposal Tab 07
 - F. Discussion on Vendor Selection Process
 - G. Discussion on Vacant Supervisor Seats in November
 - H. General Matters of the District
- 8. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager Tab 08
- 9. CONSENT AGENDA**
 - A. Consideration of the Board of Supervisors Meeting Minutes May 01, 2018 Tab 09
 - B. Consideration of Operations and Maintenance Expenditures April 2018..... Tab 10
 - C. Consideration of Operations and Maintenance Expenditures May 2018..... Tab 11
 - D. Consideration of Operations and Maintenance Expenditures June 2018..... Tab 12
 - E. Review of Financial Statements Month Ending June 30, 2018 Tab 13
 - F. Review of District Trust Accounts Tab 14
- 10. SUPERVISOR REQUESTS**
- 11. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
- 12. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,
Nicole Chamberlain
District Manager